



THE TOWN OF AJAX
65 Harwood Avenue South
Ajax, Ontario
L1S 2H9

APPLICATION FOR EMPLOYMENT
(Please Print)

Position being applied for:	Date available to begin work
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PERSONAL DATA

Last Name		Given Name(s)	
Address	Street	Apt. No.	Home Telephone No.
City	Province	Postal Code	Business Telephone No.

Are you legally eligible to work in Canada? Yes **G** No **G**
Are you between 18 and 65 years of age? Yes **G** No **G**
Do you have a valid driver's licence? Yes **G** No **G** Class

TO DETERMINE YOUR QUALIFICATION FOR EMPLOYMENT, PLEASE PROVIDE BELOW AND ON THE REVERSE, INFORMATION RELATED TO YOUR ACADEMIC AND OTHER ACHIEVEMENTS INCLUDING VOLUNTARY WORK, AS WELL AS EMPLOYMENT HISTORY. ADDITIONAL INFORMATION MAY BE ATTACHED ON A SEPARATE SHEET.

EDUCATION

LEVEL	COURSE OF STUDY	LENGTH OF PROGRAM	DEGREE, DIPLOMA OR GRADE AWARDED
Secondary			
College or Technical			
University			
Post Graduate			

WORK RELATED SKILLS

Please list any additional courses, skills, special qualification, hobbies, interests or other experiences which you feel are relevant to the position being applied for.

EMPLOYMENT

Name & Address of Present/Last Employer	Present/Last job title	
	Period of employment From To	Present/last salary
	Name of Supervisor	Telephone
Type of Business	Reason for leaving	
Duties/Responsibilities		
Name & Address of Previous Employer	Previous job title	
	Period of employment From To	Final salary
	Name of Supervisor	Telephone
Type of Business	Reason for leaving	
Duties/Responsibilities		
Name & Address of Previous Employer	Previous job title	
	Period of employment From To	Final salary
	Name of Supervisor	Telephone
Type of Business	Reason for leaving	
Duties/Responsibilities		

For employment references, may we approach:
 Your present/last employer? Yes **G** No **G**
 Your former employer(s)? Yes **G** No **G**

If "No", state reason:

Have you attached an additional sheet? Yes **G** No **G**

I hereby declare that the foregoing information is true and complete to my knowledge. I understand that a false statement may disqualify me from employment or cause my dismissal.

Signature

Date

Personal information on this form is collected and retained under the authority of the Employment Standards Act as amended and may be used in pre-employment investigations to assess the applicant's suitability for employment.